

National Biodiesel Foundation

**Meeting Agenda
Time: 10 am (central)
Virtual Meeting
Date: June 22, 2020**

1.	Welcome and Introductions	Jeff Lynn
2.	Foundation Operations	Jeff Lynn
	<ol style="list-style-type: none"> a. Discuss and approve November 2019 & January Minutes b. Present January financial report and approve of November and January Reports. 	Lindsay Fitzgerald
3.	Activities Update	Jeff Lynn
	<ol style="list-style-type: none"> a. Review January action items: <ul style="list-style-type: none"> • Discuss and vote on November meeting minutes at June meeting. • Discuss and vote on November financials at June meeting. • Jeff and Lindsay will continue to work on the position descriptions and connect with Justin LaVan our attorney if needed. As soon as there is more information, the descriptions will be sent to the other directors for comment. • John Heisdorffer will ask the National Corn Growers to support the NBF and the sustainability project. • Dave and Lindsay will ask the Corn Growers for their donations and support of the sustainability project. • A director needs to contact Indiana Corn and Soy and other corn growers to support sustainability work. • Lindsay suggested NBF work with NBB to also submit comments on USDA's HBIP. • Lindsay offered to have REG write a letter to address the Parks concerns and support their efforts. • Jim will draft a letter for Tom to sign on behalf of the Foundation. Tom will sign and return the letter for Jim to give to the Park. • Justin and Tom will review NBF bylaws and policies and be prepared to discuss proposed revisions at the June meeting. (Moved to November meeting) • All directors will review the NBF 5-year strategy and compare it with the NBB Vision at the June meeting to see if our plan needs to be revised. (See attached, follow-up in November) b. NYC Meals Fundraiser Results c. Congressional Tours Update d. Beth Calabotta Grant Update e. Sustainability Research Update f. Sustainability Workshop Update g. IRFA 2020/2021 Tours 	<p>Jeff Lynn</p> <p>Tom Verry Tom Verry Jeff Lynn Don Scott Don Scott</p>
4.	New Business <ol style="list-style-type: none"> a. Review, discuss and vote on proposed 2021 Budget b. Review and discuss process to revise bylaws 	Tom Verry
5.	Next Meeting <ol style="list-style-type: none"> a. Discuss plans and method for November meeting 	Jeff Lynn
6.	Adjourn	